

Booklet Instructions

For next day service we request pdf files.

We require files with 1/8th inch (.125") bleed and text at least 5/16th inches (.312") from the document edge.

Text/Safety Area

All text and items that are not part of a **bleed** need to stay within the document margin of 5/16" (.312").

BLEED

If any of your pages have color or images that you would like to extend to the edge after cutting, ***those items MUST extend to the document bleed which is 1/8" (.125") on all sides.***

**1/8" (.125") will be trimmed off during the finishing process.*

For additional information please go to:

nextdayflyers.com/help-center



BLEED: Colors or images that you would like to extend to the edge after cutting need to go to the BLEED line which is 1/8" (.125") ***past*** the TRIM.



TRIM: This is the actual cut line. (8.5 x 11, 5.5 x 8.5, etc.)



SAFETY GUIDE: No text beyond this line. This is 5/16" (.312") from the TRIM edge.

FRONT COVER

Common Sizes Chart

PLEASE READ

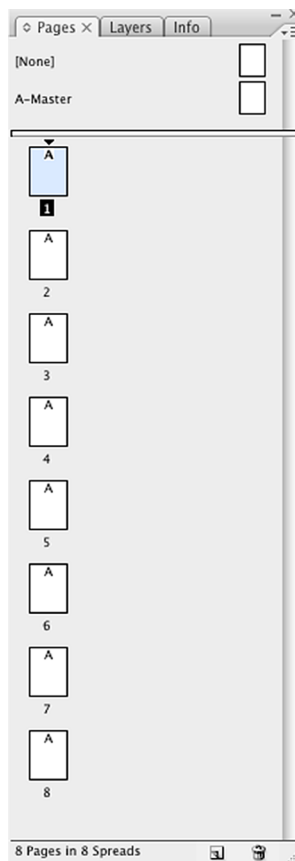
In order to offer the lowest price possible we do not budget labor time in an order to check and repair files.

When we receive an order we assume all files are print ready, so please check your files carefully.

We will not be held responsible for errors when files are not submitted in exact accordance with our specifications. Even a slight difference between our requirements and your digital files may cause delays with your order.

Please be exact when setting up your files.

<u>Final FOLDED Size</u>	<u>Single Page Size With Bleed</u>	<u>Safety Area</u> <u>No Text or Non-bleed</u> <u>items out of this area</u>
8.5 x 11	8.75 x 11.25	7.938 x 10.438
5.5 x 8.5	5.75 x 8.75	4.938 x 7.938
8.5 x 5.5	8.75 x 5.75	7.938 x 4.938



**All files need to be set up
in Readers Spreads as
single pages unless
you are using one
of our templates.**

Please see example to the left.