**Summary Description:**

Fort Orange Claim Service, Inc. (FOCUS) is the premier independent insurance adjusting company throughout the Northeastern United States. We provide both full-service liability and property insurance claims adjusting along with catastrophe property adjustment services to insurance carriers doing business throughout the United States.

FOCUS is a New York based corporation headquartered in the Albany, New York region.

We are currently seeking New York State licensed Independent Insurance Adjusters with lines of authority to be, at minimum, “Fire”, however, “General” is preferred.

1099 Adjusters are non-employee contractors that will investigate and evaluate property claims for clients pursuant to FOCUS standards. This position will provide timely, accurate, fair, and professional service to all clients and insured parties while maintaining carrier specific service level agreement standards.

Job Requirements:

Experience preparing estimates with Xactimate, Symbility and/or Simsol.   
Exceptional communication and customer service skills

High Technical aptitude   
Ability to climb ladders, get in attics/crawlspaces, get on roofs, kneel, bend, etc.  
A valid driver's license  
Have a valid New York State IA License   
Strong investigative, analytical, and problem solving skills  
Capability to plan, organize and manage time  
Knowledge of insurance policies, theories and practices  
Candidate must have at least one current active estimating system registered and have the ability to send electronic reports through the Internet.

Candidate must pass background check

FOCUS offers an exceptional industry leading compensation program.

FOCUS is an Equal Opportunity Employer.

Send resume and copy of drivers license and New York State IA license to:

[joinourteam@focusadjusters.com](mailto:joinourteam@focusadjusters.com)

[www.FOCUSAdjusters.com](http://www.FOCUSAdjusters.com)