**MY PROMISE OF SERVICES TO THE SELLER AS A PROFESSIONAL REAL ESTATE AGENT**

* Professional courteous communication. With weekly updates and feedback from agents and the potential buyers that have viewed your home.
* No lockboxes! I do not subscribe to the practice of an agent putting a lockbox on your home and disappearing, only to show up miraculously at the closing. I will meet all potential buyers and walk them through your home, pointing out its highlights and getting their feedback on your home.
* I will provide professional advice on how to stage and prepare your home for a showing from the perspective of the buyer.
* I make every attempt to perform at least two open houses every month. Yours could be next!
* Not ready to sell? Maybe you know someone who is considering selling or buying a home. Please send me their contact information and if it leads to a sale or a purchase, then I will give you a gift certificate good for dinner for two at a local restaurant!

**MY PROMISE OF SERVICES TO THE BUYER AS A PROFESSIONAL REAL ESTATE AGENT**

* I will work with to help you find a property that fits your needs as well as your budget.
* I can put you in contact with a mortgage professional to get you prequalified for a mortgage that fits your budget.
* I will be with you at all property inspections to make sure you are comfortable with the property you are purchasing.
* I will communicate and negotiate with the seller or seller’s agent on your behalf.
* I will work with your mortgage broker and your attorney to help keep the process on schedule.
* I will communicate with you from the day of the initial showing to the final walk-through and the closing of your property, so that you are comfortable with where we are in the process and know what you should expect next.