



PROSPECTUS 2015/16



info@starlightdanceacademy.co.uk
www.starlightdanceacademy.co.uk



Message from the Principal

Thank you for your interest in Starlight Academy of Dance and Performing Arts. It is a pleasure to welcome new prospective pupils to the Academy.

Starlight offers a warm and friendly environment for pupils to learn a variety of professional, disciplined art forms. Pupils may wish to pursue a career in the performing arts or simply attend for enjoyment and fun.

Our busy schedule of classes, held at the St Nicholas Parish Hall, Thames Ditton are open to Boys and Girls aged 2 years – Adult. Qualified dance teachers all of whom are CRB checked and first aid trained deliver an exciting curriculum, which is both stimulating and challenging.

Aims of the Academy

- ✓ Provide pupils the opportunity to experience a wide variety of performing art disciplines.
- ✓ Encourage, praise and reward effort and achievement.
- ✓ Respect each individual pupil and encourage his/her potential.
- ✓ Provide high standards of teaching in all aspects of the performing arts.
- ✓ Extend the pupils opportunities by performing outside of the Academy at festivals, London/local Theatre's, and IDTA/RAD seminars.
- ✓ Learn, develop and have fun!

I look forward to welcoming you to Starlight Academy of Dance and Performing Arts

Clare Bennett





Academy Information

Trial Class

New pupils are invited to take a trial class. This ensures that pupils are happy and settled with their choice of class before committing to a full term.

Please wear comfortable clothing and bare feet, to avoid slipping. After the trial all pupils are required to wear full Academy uniform, which can be purchased from the Academy shop or online via the website.

Examinations

Pupils are entered for examinations throughout the year. IDTA, RAD, BTDA and LAMDA examinations are optional. The Principal will assess each individual pupil to ensure they are ready for entry.

Extra Curricular

Pupils attend various extra curricular events such as festivals, shows, pantomimes and dance workshops covering syllabus and non-syllabus work.

Academy Policies

The Academy has policies in place for

- Child Protection/Equal Opportunities
- Health & Safety
- Code of Conduct and Professional Practice



How to Join the Academy

Please follow the guidelines below to join the Academy

- ✓ Fill in the enclosed Registration Form and return to Office/Administration
4 Maple Drive, Lightwater, Surrey GU18 5NA
- ✓ Scan/Email the registration form to either email address
info@starlightdanceacademy.co.uk or starlightsdancebiz@gmail.com
- ✓ Please state clearly which class you are applying for.



Tuition Fee Information

A trial class is available to all new pupils, after which fees for the remainder of the term are due.

Invoices are sent out two weeks prior to the end of each term. This invoice should be returned to the Academy with the fees **on or before** the deadline date (as stated on the invoice). The day after the deadline date we offer all unclaimed places to those on our waiting lists.

There is no reduction or refund for any classes missed during a term. This includes sickness and holidays, poor weather conditions, exam days or for reasons beyond our control.

Fees are payable online to Santander 09-06-66 41102326 alternatively cheques should be made payable to **Starlight Dance Academy**, with your child's name and class stated clearly on the back.

15 min Taster Tap	£2.50 per class
30 Minute Class	£6.00 per class
45 Minute Class	£6.50 per class
LAMDA	£8.00 per class

Academy Uniform

The Academy shop is open during class time on Saturday and Wednesday. Academy Members can purchase uniform from our online shop.

Pupils are required to wear full Academy uniform after the initial trial class. Hair should be appropriately groomed for the style of class.





Studio Location/Information

Studio Location & Travel

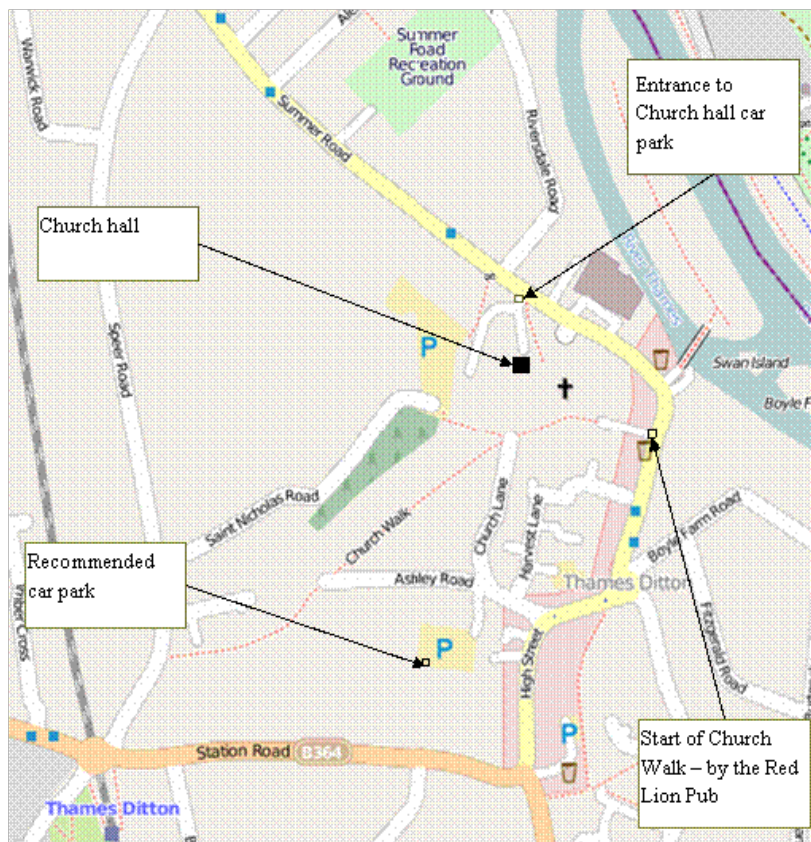
The Parish Hall of St Nicholas, Summer Road, Thames Ditton, KT7 0QQ

Car Parking

The Hall has its own private car park, which can be entered via Summer Road. At peak times the surrounding roads or public car park in Ashley Road is advised.

On Foot

The Church Hall can be approached on foot from Summer Road, Thames Ditton High Street via Church Walk, Ashley Road or Church Lane.



Travel Information

The nearest railway station is Thames Ditton (30 minutes from Waterloo)

Train times are at www.nationalrail.co.uk

Bus services http://www.surreycc.gov.uk/passenger_transport



PLEASE COMPLETE IN BLOCK CAPITALS

First Name	Surname
Date Of Birth	Current Age
Address	Postcode
Telephone (Home)	Mobile
Emergency Contact 1	Telephone Home/Work
	Mobile
Emergency Contact 2	Telephone Home/Work
	Mobile
Email address	Ethnic Origin
Allergies/Medical Information	Previous Experience
Class applying for	Time

I give permission for photographs to be taken of my child [] (tick)
(These may be used on the Academy website, for publicity materials or general archive)

I have read and understood the terms & Conditions of Starlight Academy of Dance and Performing Arts and agree to abide by them.

Signature Parent/Guardian	
Print Name Parent/Guardian	
Date	





Terms & Conditions

- On entering or applying to become a member of Starlight Academy of Dance and Performing Arts, you are bound by the Academy rules and regulations.
- A trial class is available to all pupils. Fees after this class will be due for the remainder of the term.
- A full half terms notice must be given in writing if any pupil wishes to withdraw from classes, or the equivalent fee will be payable.
- Any pupil unable to attend class should notify the office on 01276 476 667 or email.
- The Academy accepts no liability for any physical injury, loss or damage to persons, or for loss of property occurring on the premises or around the car parking area.
- The Principal reserves the right to alter the rules, conditions, price, venue and times of classes. Should it be necessary to close the Academy due to national crisis or for any situation beyond control of the Principal, fee refunds or compensation cannot be given.
- All fees are strictly payable in advance; no pupils will be allowed to participate in classes until their fees are paid.
- Invoices are sent out 2 weeks prior to the end of each term. This invoice should be returned to the Academy with the fees on or before the deadline date (as stated in the invoice). The day after the deadline date we offer all unclaimed places to those on our waiting lists.
- There is no reduction or refund for any classes missed during a term. This includes sickness and holidays, poor weather conditions, exam days or for situations beyond our control.
- Academy uniform must be worn at all times. New pupils may wear suitable loose clothing for their trial period after which uniform must be worn.
- The Principal reserves the right to exclude pupils for breach of Academy rules.
- Parents and Associates are not permitted to watch classes unless they have obtained prior permission from the Principal. The taking of photographs without permission is strictly forbidden.
- Physical Contact may be necessary by members of the teaching faculty. If you have any concerns regarding this, please contact the Academy Principal.
- Starlight Academy of Dance and Performing Arts holds information about its customers to enable us to carry out our business as a dance training organisation. This information includes the contact details you supply to us. We will not disclose your information to third parties outside of the Academy except where the law requires, or when you have given us permission to do so.